[DEVELOPER NAME / LETTERHEAD]
ALLOTMENT LETTER

Letter no.: _____ Date: ___ / ___ / _____

To
Mr / Ms _____
Address: _____
Mobile: _____

Subject: Allotment of Plot no. _____ in _____ (scheme)

Dear Sir / Madam,

1. We confirm the allotment of Plot no. _____, size _____ sq yd (_____ sq ft), facing _____, in our residential plotted scheme "_____", in favour of Mr / Ms _____ [and co-allottee: _____].

2. This allotment follows booking form / booking no. _____ dated ___ / ___ / _____ and the agreement to sell dated ___ / ___ / _____ (if already signed).

3. Total consideration: ₹ _____ (Rupees _____ only). Amount received to date (verified): ₹ _____ Balance due: ₹ _____

4. The allottee shall complete KYC and pay the balance as per the payment terms already agreed. Allotment is subject to those terms and to RERA / local-body rules that apply to the scheme.

5. This letter does not by itself transfer ownership. Ownership passes on registration of the sale deed / conveyance.

For [Developer name]

_____
Authorised signatory
Name: _____ Designation: _____

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